



Reference Request Information

Property Application

Applicant Information

Full Name: _____ D.O.B: _____
Last First M.I.

Phone: _____ Email _____

Property Applied for: _____

Are you/occupants' smokers? YES NO Are you in employment? YES NO

Do you have any pets? YES NO If yes, what is your salary? _____

Do you have a current landlord? YES NO

Who else will live in the property? _____

National Insurance Number: _____

Struan Baptie Property Management – Consent Form

Consent to Collect & Use your Personal Information

Under the General Data Protection Regulation ('GDPR') Struan Baptie Property Management must obtain your explicit consent to use your information, known as 'Personal Data'. Personal Data includes, but is not limited to your name, address, telephone number, email address and bank details.

Struan Baptie Property Management would like to hold and use your information for the purposes of our business which is the letting, management and maintenance of residential properties.

Please tick all relevant boxes to indicate your consent. You may consent to all of the purposes, any number of the purposes or none of the purposes. If you do not consent to Struan Baptie Property Management using your information for the purposes listed below, then we may not be able to provide the full range of our services to you.

- To include my contact details in the management systems used by Struan Baptie Property Management. The management systems are available to staff only, but limited information may also be made available to contractors who undertake services for us on behalf of clients and tenants.
- To keep me informed of news, services and activities of Struan Baptie Property Management.
- To contact me with regards to specific issues regarding a property.
- To contact references provided by me.
- To share my personal information with professional companies that undertake credit checks.

I consent to Struan Baptie Property Management contacting me for the above purposes by:

- Post email phone SMS [add any others that apply]

Please complete your details below:

Name: _____

Address: _____

Email Address: _____

Phone Number: _____

Mobile Number: _____

[Insert any others that apply]

Signature: _____

Date: _____

You can change your consent preferences or withdraw your consent completely by contacting Struan Baptie Property Management. The use of your information will cease immediately except where we are required by law or under the terms of a contract to use your information.

For full details of how Struan Baptie Property Management uses your information, please refer to our Privacy Notice which is available from **www.sb-pm.co.uk**

Our contact information

Name: Struan Baptie Property Management

Address: 1A Victoria Road, Dundee. DD1 1EL

Phone Number: 01382 787999

E-mail: contact@sb-pm.co.uk